



**BICYCLE/PEDESTRIAN ADVISORY
COMMITTEE**

AGENDA

REGULAR MEETING – WEDNESDAY, FEBRUARY 24, 2016
PLAZA CONFERENCE ROOM AT CITY HALL – 500 CASTRO STREET
6:30 P.M.

1. CALL TO ORDER

- 2. ROLL CALL** – Committee members Bruce England, Marc Roddin, Greg Unangst, Vice Chairperson Theron Tock, and Chairperson Kalyanaraman Shankari.

3. ORAL COMMUNICATIONS FROM THE PUBLIC

This portion of the meeting is reserved for persons wishing to address the Committee on any matter not on the agenda. Speakers are limited to three minutes. State law prohibits the Committee from acting on nonagenda items.

4. MINUTES APPROVAL

Minutes for the January 24, 2016 meeting have been delivered to Committee members and copies posted on the City Hall bulletin board. If there are no corrections or additions, a motion is in order to approve these minutes.

5. UNFINISHED BUSINESS – None.

6. NEW BUSINESS

6.1 VISION ZERO ROAD SAFETY INITIATIVE

Overview: The Committee will receive a presentation from representatives from Silicon Valley Bicycle Coalition and California Walks regarding the Vision Zero road safety initiative.

Recommendation: None.

6.2 FISCAL YEARS 2015-16 AND 2016-17 TRANSPORTATION DEVELOPMENT ACT (TDA) ARTICLE 3 PROJECT FUNDING RECOMMENDATION

Overview: The Committee will provide input regarding the recommended City project to receive Fiscal Years 2015-16 and 2016-17 TDA Article 3 funding and related topics.

Recommendation: Forward a recommended project to the City Council for Fiscal Years 2015-16 and 2016-17 TDA Article 3 funding.

6.3 MOUNTAIN VIEW BICYCLE/PEDESTRIAN ADVISORY COMMITTEE (B/PAC) APPOINTMENT TO THE VALLEY TRANSPORTATION AUTHORITY (VTA) BICYCLE & PEDESTRIAN ADVISORY COMMITTEE (BPAC)

Overview: The Committee will discuss and provide input on the Mountain View B/PAC appointment to serve on the VTA BPAC.

Recommendation: Forward a recommendation to the City Council for the appointment of a B/PAC member as Mountain View's representative to the VTA BPAC for a two-year term beginning July 1, 2016, and ending June 30, 2018.

6.4 VTA BPAC UPDATE

Overview: The Committee will receive a report from the City's VTA BPAC representative on the VTA BPAC agenda items.

Recommendation: Comment on the VTA BPAC agenda items..

6.5 2015-16 B/PAC WORK PLAN UPDATE

Overview: The Committee will review the Fiscal Year 2015-16 B/PAC Work Plan and provide updates on their recent activities.

Recommendation: None.

7. COMMITTEE/STAFF COMMENTS, QUESTIONS, AND REPORTS

No action will be taken on any questions raised by the Committee at this time.

7.1 STAFF COMMENTS

7.2 COMMITTEE COMMENTS

8. SET DATE AND TIME FOR NEXT MEETING

Wednesday, March 30, 2016 B/PAC Meeting at 6:30 p.m.

9. CALENDAR

Wednesday, April 27, 2016 B/PAC Meeting

Wednesday, June 29, 2016 B/PAC Meeting

Wednesday, August 31, 2016 B/PAC Meeting

Wednesday, September 28, 2016 B/PAC Meeting

Wednesday, October 26, 2016 B/PAC Meeting

Wednesday, November 30, 2016 B/PAC Meeting

10. ADJOURNMENT

HK/7/PWK
915-02-24-16A-E

AGENDAS FOR BOARDS, COMMISSIONS, AND COMMITTEES

- The specific location of each meeting is noted on the notice and agenda for each meeting which is posted at least 72 hours in advance of the meeting. Special meetings may be called as necessary by the Committee Chair and noticed at least 24 hours in advance of the meeting.
- Questions and comments regarding the agenda may be directed to the Public Works Department at 650-903-6311.
- Interested persons may review the agenda and staff reports at <http://laserfiche.mountainview.gov/Weblink/Browse.aspx?startid=28815> and the Public Works Department counter beginning at 5:00 p.m. the Friday evening before each regular meeting. Staff reports are also available during each meeting.
- **SPECIAL NOTICE – Reference: Americans with Disabilities Act, 1990**
Anyone who is planning to attend a meeting who is visually or hearing-impaired or has any disability that needs special assistance should call the Public Works Department at 650-903-6311 48 hours in advance of the meeting to arrange for assistance. Upon request by a person with a disability, agendas and writings distributed during the meeting that are public records will be made available in the appropriate alternative format.
- The Board, Commission, or Committee may take action on any matter noticed herein in any manner deemed appropriate by the Board, Commission, or Committee. Their consideration of the matters noticed herein is not limited by the recommendations indicated herein.
- **SPECIAL NOTICE –**Any writings or documents provided to a majority of the Bicycle/Pedestrian Advisory Committee regarding any item on this agenda will be made available for public inspection in the Public Works Department, located at 500 Castro Street, during normal business hours and at the meeting location noted on the agenda during the meeting.

ADDRESSING THE BOARD, COMMISSION, OR COMMITTEE

- Interested persons are entitled to speak on any item on the agenda and should make their interest known to the Chair.
- Anyone wishing to address the Board, Commission, or Committee on a nonagenda item may do so during the “Oral Communications” part of the agenda. Speakers are allowed to speak one time on any number of topics for up to three minutes.



BICYCLE/PEDESTRIAN ADVISORY COMMITTEE

MINUTES

REGULAR MEETING – WEDNESDAY, JANUARY 27, 2016
PLAZA CONFERENCE ROOM AT CITY HALL – 500 CASTRO STREET
6:30 P.M.

1. CALL TO ORDER

Chairperson England called the meeting to order at 6:30 p.m.

2. ROLL CALL

Members Present: Committee members Marc Roddin, Theron Tock, Greg Unangst, Vice Chairperson Kalyanaraman Shankari, and Chairperson Bruce England.

Staff Members Present: Linda Forsberg, Transportation and Business Manager; and Helen Kim, Transportation Planner.

Public Present: Five (5) members of the public were present.

3. ORAL COMMUNICATIONS FROM THE PUBLIC

- Cherie Walkowiak shared information regarding the State of California's new guidance for protected bikeways (will be added to the Bicycle/Pedestrian Advisory Committee's (B/PAC) reference materials at the Library) and a women's bike event scheduled for February 13, 2016.
- Stephen Friedman suggested City staff go out to the field and study other similar crossings as they evaluate improvements for the El Monte Avenue/Marich Avenue intersection.
- John Scarboro shared updates regarding items covered at the January 20, 2016 and February 3, 2016 Environmental Planning Commission meetings.
- Valerie Fenwick shared updates regarding Joe Simitian's response to her letter about the Castro Street/Moffett Boulevard/Central Expressway intersection improvements.

4. **MINUTES APPROVAL**

Motion—M/S Unangst/Shankari—Carried 5-0—Approve the minutes of the November 18, 2015 meeting with the corrections as noted.

5. **UNFINISHED BUSINESS**—None.

6. **NEW BUSINESS**

6:39 6.1 **ELECTION OF 2016 CHAIRPERSON AND VICE CHAIRPERSON**

The Committee nominated Kalyanaraman Shankari as Chairperson.

Motion—M/S Unangst/Roddin—Carried 5-0—To approve Kalyanaraman Shankari as Chairperson for the 2016 calendar year.

The Committee nominated Theron Tock as Vice Chairperson.

Motion—M/S Unangst/Roddin—Carried 4-0-1; Tock abstained—To approve Theron Tock as Vice Chairperson for the 2016 calendar year.

6:45 6.2 **PEDESTRIAN MASTER PLAN—ANNUAL REVIEW**

The Committee reviewed and provided comments regarding the current Pedestrian Master Plan (PMP) and the Transportation and Business Manager and Transportation Planner responded to Committee questions. Staff will maintain a list of items brought up by the B/PAC during its annual review of the PMP to inform the scope, structure, and content of a future update to the document. The B/PAC comments provided at its annual review will also be added as an appendix to the current PMP posted on the City webpage.

Motion—M/S Shankari/England—Carried 5-0—Direct staff to provide annual updates to Figures 1, 3, and 5 in the PMP, to the extent the data is available.

Motion—M/S Shankari/England—Carried 5-0—To target 2019 as the date for the next PMP update subject to City Council funding. This will require staff to submit a Capital Improvement Program funding request for Fiscal Year 2016-17.

Motion – M/S Shankari/Tock – Carried 5-0 – Direct staff to ask the Police Department and VERBS contractor staff to provide quarterly walking/pedestrian data to the City in graph format to better demonstrate trends and how the City is meeting its performance goals. The graphs should be posted on the City’s website along with the data. Also, the next PMP should include this data in graphs.

Motion – M/S Shankari/Tock – Carried 5-0 – The next PMP should include a mechanism for measuring a proposed project’s impacts on the pedestrian environment.

8:15 6.3 **VALLEY TRANSPORTATION AUTHORITY (VTA) BICYCLE & PEDESTRIAN ADVISORY COMMITTEE (BPAC) UPDATE**

The Committee received a report from the City’s VTA BPAC representative on the VTA BPAC agenda items and provided comments on the VTA BPAC agenda items.

8:25 6.4 **2015-16 BICYCLE/PEDESTRIAN ADVISORY COMMITTEE WORK PLAN UPDATE**

The Committee reviewed the Fiscal Year 2015-16 B/PAC Work Plan and provided updates on their recent activities.

7. **COMMITTEE/STAFF COMMENTS, QUESTIONS, AND REPORTS**

7.1 **STAFF COMMENTS**

- The City Council appointed Member Roddin to the B/PAC for a second term ending December 31, 2019 at its December 8, 2015 meeting.
- There were 18 bicycle-/pedestrian-related *Ask Mountain View* cases (16 resolved and 2 open) reported for the months November to January.
- At its February meeting, the Senior Advisory Committee will discuss a potential joint meeting with the B/PAC for September 2016.
- The City issued a request for proposals for on-call services to Public Works Department to improve mobility in Mountain View. The proposals are due in several weeks.

- The City Manager's midyear budget report will include a proposal to reclassify and change the status of the Mobility Coordinator position.
- In response to a Committee member question, the Transportation and Business Manager responded staff would inquire about the City's Teen-Friendly Business Program for consideration of a Pedestrian-/Bicycle-Friendly Business Program.

7.2 COMMITTEE COMMENTS

A Committee member shared information regarding the Mayor's November 2015 quarterly meeting and Senior Advisory Committee's age-friendly community work.

A Committee member inquired about the 1400 North Shoreline Boulevard project and City residential parking permit program.

8. SET DATE AND TIME FOR NEXT MEETING

Wednesday, February 24, 2016 B/PAC meeting at 6:30 p.m.

9. CALENDAR

Wednesday, March 30, 2016 B/PAC Meeting.

10. ADJOURNMENT

The meeting was adjourned at 8:39 p.m.

HK/7/PWK

915-01-27-15mn-E



CITY OF MOUNTAIN VIEW

MEMORANDUM

Public Works Department

DATE: February 24, 2016

TO: Bicycle/Pedestrian Advisory Committee

FROM: Helen Kim, Transportation Planner
Linda Forsberg, Transportation and Business Manager
Michael A. Fuller, Public Works Director

SUBJECT: Fiscal Years 2015-16 and 2016-17 Transportation Development Act (TDA) Article 3 Project Funding Recommendation

RECOMMENDATION

Forward a recommended project to the City Council for Fiscal Years 2015-16 and 2016-17 Transportation Development Act (TDA) Article 3 funding.

BACKGROUND

TDA Article 3 funding is an annual State grant for pedestrian and bicycle projects and is based on a return of a portion of gas tax revenues on a per-capita basis.

The amount of TDA funding received by the City has ranged from \$30,000 to \$90,000 in recent years depending on the total gas tax revenues to be distributed. There is a three-year time limit to complete a project. Past grants have funded sidewalks, curb ramps, audible and countdown pedestrian signals, bicycle maps, bicycle racks, education programs, and bicycle-/pedestrian-related intersection improvements in Mountain View. Fiscal Years 2013-14 and 2014-15 TDA moneys (\$184,290) were combined to fund the West Middlefield Road/Independence Avenue Intersection Improvements Project. The estimated amount of TDA funds that the City will receive for Fiscal Years 2015-16 and 2016-17 is approximately \$110,000.

The review, prioritization, and recommendation of bicycle and pedestrian projects for the annual TDA Article 3 funding application cycle is an ongoing work item in the 2015-16 Bicycle/Pedestrian Advisory Committee (B/PAC) Work Plan.

DISCUSSION

At its November 18, 2015 meeting, the Committee and members of the community provided initial input regarding five candidate crosswalk improvement projects for potential TDA funding.¹ During its discussion, the B/PAC endorsed two of the intersection projects (Miramonte Avenue/Park Drive and Rengstorff Avenue/Junction Avenue) and proposed another project (access from Colony Street to Permanente Creek Trail) as candidates for additional staff evaluation/consideration for the current round of TDA funding.

Staff has evaluated the Colony Street access to Permanente Creek Trail and does not recommend further consideration for TDA funding because right-of-way acquisition, regulatory approvals, and environmental clearances required for the project will likely not be achievable within the time frame required for expenditure of TDA funds. This project also requires considerably more funding than is available from TDA, so additional funding would have to be secured before the project could proceed.

Staff recommends the B/PAC consider applying the available TDA moneys to a project already included in the City's Adopted CIP—Project 16-27, Major Replacement/Upgrade to Intersection Traffic Signal System.

Each fiscal year, the CIP includes a nondiscretionary project to replace/upgrade one existing traffic signal and controller that are at the end of their useful lives. For Fiscal Year 2015-16, the budget for Project 16-27 is \$379,000.

Staff has identified the Shoreline Boulevard/Villa Street intersection as the location where the traffic signal/controller system replacement/upgrade is most needed based on concerns raised by the community regarding potential conflicts between cars, bicycles, and pedestrians at the intersection and the intersection's identification as a recommended spot improvement in the 2015 Bicycle Transportation Plan.

¹ Intersection improvement projects at Cuesta Drive/Bonita Avenue, Miramonte Avenue/Park Drive, Rengstorff Avenue/Junction Avenue, Rengstorff Avenue/Rock Street, and West Dana Street/Calderon Avenue.

Although the \$379,000 available through the CIP would be sufficient to replace/upgrade the traffic signal and controller systems at many of the City's intersections, it will not be sufficient to fully fund all of the replacements/upgrades required at this intersection. The proposed scope of the project includes:

- Installation of a new traffic signal with protected left turns and pedestrian phases for Villa Street and protected pedestrian phase to cross Shoreline Boulevard;
- Removal of the free right-turn and pork chop islands on westbound Villa Street;
- Reconstruction of the northeast corner to tie in with planned pedestrian path/sidewalk improvements on the east side of Shoreline Boulevard; and
- New ADA-compliant curb ramps, median refuge island, sidewalks, and curbs and gutters.

The estimated cost for the project is \$700,000.

Staff intends to seek additional funding for the project through the Fiscal Year 2016-17 CIP development and approval process, but the available TDA funds could be used to help bridge some of the current funding gap and provide funding support for the project's bicycle and pedestrian safety features.

If no additional funding beyond the \$110,000 in TDA funding is approved by the City Council as part of the Fiscal Year 2016-17 CIP process, a less robust intersection improvement project, but with some bicycle and pedestrian safety improvements, could still be built. The TDA funds would still be used to fund bicycle and pedestrian safety improvements at the Shoreline Boulevard/Villa Street intersection.

The B/PAC may also, of course, consider the Miramonte Avenue/Park Drive and Rengstorff Avenue/Junction Avenue projects discussed at the November 18, 2015 meeting.

ALTERNATIVES

The Committee may wish to:

1. Make no recommendation regarding a project for Fiscal Years 2015-16 and 2016-17 TDA Article 3 funds and bank the moneys to fund a larger project in Fiscal Year

2017-18. The Committee should keep in mind that there is a three-year limit to complete a project funded with TDA funds.

2. Direct staff to present other potential projects to receive Fiscal Years 2015-16 and 2016-17 TDA Article 3 funding at the Committee's next meeting in March. Postponing action on identifying a project to receive TDA funds until the B/PAC's March meeting may not provide enough time for the recommendation to be presented to the City Council prior to the deadline for submitting Fiscal Year 2016-17 TDA project applications. The deadline for submitting Fiscal Year 2016-17 TDA Article 3 funding applications has not yet been announced.

NEXT STEPS

Depending on the direction provided by the B/PAC, staff will either forward the B/PAC's project recommendation to the City Council for consideration/action, or present one or more proposed projects for TDA funding at the Committee's March meeting.

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CITY OF MOUNTAIN VIEW

MEMORANDUM

Public Works Department

DATE: February 24, 2016

TO: Bicycle/Pedestrian Advisory Committee

FROM: Helen Kim, Transportation Planner
Linda Forsberg, Transportation and Business Manager
Michael A. Fuller, Public Works Director

SUBJECT: Appointment to the Santa Clara Valley Transportation Authority
Bicycle & Pedestrian Advisory Committee

RECOMMENDATION

Forward a recommendation to the City Council for the appointment of a Bicycle/Pedestrian Advisory Committee (B/PAC) member as Mountain View's representative to the Santa Clara Valley Transportation Authority (VTA) Bicycle & Pedestrian Advisory Committee (BPAC) for a two-year term beginning July 1, 2016 and ending June 30, 2018.

BACKGROUND AND ANALYSIS

The VTA BPAC advises the VTA Board of Directors on bicycle and pedestrian projects/issues and consists of appointed representatives from each city in Santa Clara County. The appointment term is two years ending on June 30, 2018 of each even-numbered year. The term for the City's current representative on the VTA BPAC, Greg Unangst, expires on June 30, 2016.

The City's B/PAC is responsible for providing the City Council with a recommendation for the appointment of the City's representative on the VTA BPAC. Current City B/PAC bylaws require the City's designated representative on the VTA BPAC be a member of the City B/PAC.

The B/PAC's VTA BPAC appointment recommendation will be agendaized for Council review and action at a future City Council meeting. The Council's recommendation for the City's VTA BPAC representative will then be forwarded on to the VTA Board of Directors for final approval.

ALTERNATIVE

Recommend an appointment and an alternate appointment to the City Council for review and action.

HK-LF-MAF/7/PWK
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BICYCLE/PEDESTRIAN ADVISORY COMMITTEE WORK PLAN
Fiscal Year 2015-16
(As of January 27, 2016)

Title and Description	Key Milestones	Date (per milestone)	Current Status/Notes
<i>Ongoing Work Items</i>			
A. Review, prioritize, and recommend bicycle and pedestrian projects for annual TDA Article 3 funding application cycle.	Preliminary review of potential projects. VTA call for projects announcement.	Fall 2015 February 2016	Complete. Discussed at the B/PAC's November 18 meeting.
B. Provide input into the development and review of comprehensive bicycle/pedestrian facility plans and regulations (e.g., General Plan Mobility Chapter, Precise Plans, City Code revisions, and Zoning Ordinance bicycle parking requirements).	As required/requested.		Work Plan Item 10 – Review of Article VI of Chapter 19 of the City Code is scheduled for initial discussion by the B/PAC in March.
C. Review City roadway system and bikeway/pedestrian facilities for bicycle and pedestrian suitability and make recommendations on improvements.	Ongoing	Ongoing	
D. Make recommendations on capital improvements to bicycle/pedestrian facilities.	Annual Capital Improvement Program (CIP) development and approval process.	Spring 2016	CIP discussion scheduled for the B/PAC's April meeting.
E. Review private development project applications requiring General Plan, Precise Plan, and/or zoning amendments (Gatekeeper projects).	As directed by City Council.		

Title and Description	Key Milestones	Date (per milestone)	Current Status/Notes
F. Review public projects to ensure adequate consideration of the needs of bicyclists, pedestrians, and the disabled.	As identified by staff.		
G. Promote bicycle and pedestrian safety via the City website and programs (e.g., VERBS).	Ongoing	Ongoing	
H. Coordinate with City departments and advisory bodies, other Santa Clara County jurisdictions, and transportation-related agencies (e.g., VTA, Caltrans) on pedestrian and bicycling matters.	City representative attend monthly VTA BPAC meeting.	Ongoing	Complete. Discussed at the B/PAC's October 28 meeting. Staff to the Senior Advisory Committee (SAC) has been contacted regarding the scheduling of a joint meeting.
	Request/schedule a joint meeting with one other City advisory body (e.g., Senior Advisory Committee, Youth Advisory Committee, Environmental Planning Commission, or Parks and Recreation Commission) to discuss mobility-related issues.	October 2015	
	Attend/participate in Association of Pedestrian and Bicycle Professionals (APBP) webinar events offered through the VTA (subject to B/PAC member availability).	Ongoing	
	Pursue as opportunities are identified.	Ongoing	

Title and Description	Key Milestones	Date (per milestone)	Current Status/Notes
<i>Fiscal Year 2015-16 Work Items</i>			
1. Continue to provide input/direction during the Bicycle Transportation Plan (BTP) update process.	Review final draft BTP (including modifications requested by the Council during its July 7 review).	September 2015	Complete. Discussed at the B/PAC's September 30 meeting.
2. Provide input on potential pedestrian improvements along Middlefield Road between the private development at 700 East Middlefield Road and the Middlefield Light Rail Station (carryover from the B/PAC's Adopted Fiscal Year 2013-14 Work Plan).	CDD request for B/PAC review/input.	TBD	
3. Promote and participate in events to encourage bicycling and walking (subject to B/PAC members' availability).	Farmers' Market	Ongoing	
	Walk to School Day(s)	Fall 2015	Shankari participated.
	Arbor Day	March 12, 2016	England and Roddin participating.
	Annual Spring Parade	April 23, 2016	England participating.
	Bike to School Day(s)	May 2016	
	Bike to Work Day	May 12, 2016	Shankari coordinating.
	Thursday Night Live	July 9, July 23, August 6, 2015, and Summer 2016	July 9 – England, Roddin; July 23 – Unangst, Shankari; August 6 – England, Roddin. Summer 2016 – TBD.

Title and Description	Key Milestones	Date (per milestone)	Current Status/Notes
6. After Council adoption of the BTP update, distribute final document to bicycle/pedestrian advisory bodies in Sunnyvale, Los Altos, and Palo Alto.	Distribute final document after City Council adoption.	November 2015	Complete. Provided web links to other cities in December 2015.
7. Monitor data regarding students biking to school.	Update data on students biking to school.	4 times/ school year	Next update in April 2016.
8. Develop a proposed work plan (including required staff resources, schedule, and cost estimate) for applying for a Walk-Friendly Community (WFC) designation.	B/PAC review and action on proposed work plan.	Spring 2016	Work plan can serve as the basis of a Fiscal Year 2016-17 Operating Budget or capital improvement project request.
9. Provide input regarding programs, events, and activities to be offered during the next 3-year VERBS program at local schools.	Safe Moves presentation to the B/PAC.	October 2015	Complete. Discussed at the B/PAC's October 28 meeting.
10. Review of Article VI of Chapter 19 of the City Code pertaining to bicycling, use of sidewalks, and allowable mobility devices on roadways and sidewalks.	Initial discussion with City Attorney's Office and Police Department staff.	March 2016	
11. Receive report and provide input regarding the Police Department's procedure for collecting and reporting data on bicycle- and pedestrian-related collisions.	Agendize for B/PAC discussion.	October 2015	Complete. Discussed at the B/PAC's October 28 meeting.